



Vanuatu Cricket Association Position Description

Position:	North Efate Development Officer
Department:	Development
Manager:	Development Manager
Role Purpose:	Oversee the development of cricket within communities and schools on North Efate with a view to increasing participation and providing player pathways to the high performance set up in Port Vila
Document Date:	30/05/2022

Prerequisites:

- The Applicant is recommended but not required have at least a level 0 or 1 training certificate in cricket and have sound knowledge of cricket and its laws.
- Must have good organizational and communication skills.
- Be willing to learn and listen to instructions
- Be able to recognize talent in young cricketers
- Not have any prior criminal convictions
- Must enjoy working with children

Key Responsibilities

Development

- Increase participation in schools & communities throughout North Efate
- Follow up on all teachers by assisting them on running cricket clinics in schools
- Conduct cricket development clinics within the VCA Outreach program including Primary School Sports Associations and Secondary School Sports Associations.
- Conduct at least one annual community cricket competition for the following categories:
 1. U15 Mixed
 2. U19 Boys & Girls
 3. Senior Men & Women

- Conduct Cricket I Blong Evriwan programs
- Improve the community cricket programs
- Assist with data and statistics input into the CricHQ Database
- Provide a weekly update to the General Manager Cricket Development.
- Identify junior talent and submit to Cricket Development Manager on a quarterly basis.

Coaching

- Assist with coaching and umpiring of junior and senior competitions
- Implement education and training strategies for schools by conducting coach education courses and teacher in-service training
- Working with the Competitions & CUS Development Officer Training & Education officer assist with producing coaching, scoring and umpiring resources for teachers
- Identify talented cricketers for the NE Bush pigs Cricket Club.

Club Cricket

- Assist the North Efate Bush pigs club team in developing players for all formats of the Port Vila Club Competition.
- Develop and coach a NE Bush pigs women's team based in North Efate that will play in the Port Vila Club Competition
- Develop & Coach a NE Bush pigs U15, U19 Men's and Women's Team.
- Assist in finding transportation for players to and from games.

Media

- Assist the VCA Marketing Manager writing regular media releases for North Efate region
- Provide regular updates to the VCA office
- Carry out promotional activities with/for VCA sponsors

Governance

It is your duty to comply with the Vanuatu Cricket Association's policies and procedures which set out governance standards and manage risks for our organisation. You are responsible for being aware of and complying with all policies and procedures.

How do I Apply

To apply please email info@cricket.vu with a copy of your CV and/or deliver a hardcopy of your CV to the Vanuatu Cricket Association Head Office at Independence Park before **5PM, 17th June, 2022** .

Applications received after the deadline will be considered on a case by case basis and may not be accepted.