



## Vacancy Announcement

### Special Service Agreement (SSA) for Senior Health Security Officer

The Special Services Agreement (SSA) is to assist the Surveillance, Emergency Response and Research unit of the Ministry of Health on health security matters.

Health security is defined by the WHO as 'reduced population vulnerability to acute threats to health through collective international public health action' and is an essential component of human security. As health is a major concern in almost all emergency situations, there are high expectations of health systems to respond quickly and effectively to mitigate the health and socioeconomic consequences resulting from emergencies.

Effective implementation of the International Health Regulations capacities requires multi-sectoral coordination as the health sector cannot achieve this alone. A recommendation from multi-sectoral workshops conducted in 2018 was to establish a Health Security Task Force (HSTF) and to develop a National Action Plan for Health Security (NAPHS) to reduce vulnerability of Vanuatu to health security threats through collective action to accelerate implementation of the IHR at a national and provincial level.

The Health Security Officer will be working at the Surveillance, Emergency Response and Research unit under the Directorate of Public Health and will report to the Manager of the unit, as well as to the WHO Communicable Diseases Officer.

#### Vacancy Details:

<b>Post Title</b>	<b>Senior Health Security Officer</b>
<b>Contract Type:</b>	<b>SSA</b>
<b>Salary:</b>	<b>122,304 Vatu per month 1,467,648 Vatu per annum</b>
<b>Government Salary scale:</b>	<b>AS 3.3</b>
<b>Duty Station:</b>	<b>Port Vila, Vanuatu</b>

#### Term of References:

**The following Term of References (TOR) for the period in which the officer will be contracted under SSA is as follows:**

- Work as liaison and coordination officer between Ministries and Departments members of the Health Security Task Force.
- Support the Health Security Task Force as secretariat (planning, organising and reporting of meetings of the Task Force).
- Support the MOH in conducting annual State Party Self-Assessment Reporting (SPAR) workshops, including after-action review and simulation exercises.
- Coordinate IHR capacity development at Points of Entry (POE) between relevant stakeholders (Ports and Harbour authorities, Airports authorities, Customs, Immigration), including coordination of technical assistance
- Coordinate IHR capacity development with animal health departments (Biosecurity and Livestock) of the Ministry of Agriculture, including coordination of technical assistance.
- Support the MOH and the Health Security Task Force during emergencies.
- Identify areas within the Ministry of Health and Health Security Task Force needing SOPs, protocols, procedures and standards and assist them in their development in collaboration with relevant technical assistance.

#### Minimum Qualifications and Experience:

- Diploma in one or more of the following areas: Public Health, Disaster Risk Management, Climate Change, Animal Health, Health Sciences, Environmental Health
- Training in Public Health, Emergencies and Management, Hazard and Vulnerability assessment, Disaster Management in a multi-sectoral context is an asset.
- Experience with government administrative and finance system is an asset.
- Minimum 2 years of experience in disaster or public health emergency management.

#### Competencies required for the above position

- Coordination, planning & organization skills
- Workshop/meeting facilitation and reporting
- Excellent computer skills and a working knowledge of all Microsoft Office applications, databases, Internet, search engines, and email.
- Strong planning and organizational skills, having the ability to handle multiple tasks independently with varying timelines.
- Strong interpersonal skills, working positively and sensitively with staff, community members, and constituents.
- Ability to work in the field under difficult environmental conditions.

#### General Terms and Conditions of Employment

Various benefits including allowances and annual leave/sick leave apply. Contract duration is until 31st December 2019 subject to an extension.

Candidates can submit their application to the following address:

**World Health Organisation office**  
**PO Box 177, Port Vila, Vanuatu**  
**Closing Date of Application: 2nd October**  
**2019**

Incomplete application will not be considered and only candidates for whom there is further interest will be contacted. Shortlisted application will be notified.