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The University of the South Pacific (USP) is one of two regional universities in the world and is the leading tertiary education provider and research facility in the South Pacific. We are supported by 12 Pacific Island Countries; Cook Islands, Fiji, Kiribati,

Marshall Islands, Nauru, Niue, Samoa, Solomon Islands, Tokelau, Tonga, Tuvalu and Vanuatu. The University of the South Pacific invites suitably qualified applicants for the following positions:

Ref. Number	Position Title	Location	Salary	Term of Appointment	Enquiries	Closing date
VPV011	Grounds man (x4)	Emalus Campus	VUV485,284 to VUV 958,428 per annum	Fixed term of 1 year.	Miss. Edwina Stephens, HR Department Emalus Campus. E: edwina.stephens@usp.ac.fj P: 22748 EXT: 164	27 August 2023
VPV017	Cleaner	Emalus Campus	VUV485,284 to VUV958,428 per annum	Three years and may be renewed by mutual agreement.	Miss. Edwina Stephens, HR Department Emalus Campus. E: edwina.stephens@usp.ac.fj P: 22748 EXT: 164	27 August 2023
VCV012	Marketing & Communications Officer	Emalus Campus	VUV1,188,597 to VUV1,490,146	Three years and may be renewed by mutual agreement.	Miss. Edwina Stephens, HR Department Emalus Campus. E: edwina.stephens@usp.ac.fj P: 22748 EXT: 164	27 August 2023
VV3001	Accountant	Emalus Campus	VUV3,533,396 to VUV4342381 per annum	Three years and may be renewed by mutual agreement.	Miss. Edwina Stephens, HR Department Emalus Campus. E: edwina.stephens@usp.ac.fj P: 22748 EXT: 164	27 August 2023
VSS023	Accounts Clerk	Emalus Campus	VUV 836,790 to VUV1,188,597 per annum	Three years and may be renewed by mutual agreement.	Miss. Edwina Stephens, HR Department Emalus Campus. E: edwina.stephens@usp.ac.fj P: 22748 EXT: 164	27 August 2023
VCV025	Receptionist	Emalus Campus	VUV 836,790 to VUV1,188,597 per annum	Three years and may be renewed by mutual agreement.	Miss. Edwina Stephens, HR Department Emalus Campus. E: edwina.stephens@usp.ac.fj P: 22748 EXT: 164	27 August 2023
VPV020	Hub Coordinator Estates Maintenance	Emalus Campus	VUV3,533,396 to VUV4,342,381 per annum.	Three years and may be renewed by mutual agreement.	Mr. Ruben Bakeo Markward, Campus Director Vanuatu. E: ruben.markward@usp.ac.fj	27 August 2023
LSM060	Teaching Assistant	Vanuatu Campus	Band 1 - VUV 1,193,467 to VUV 2,263,550 per annum. Band 2 - VUV 2,387,512 to VUV 2,647,077 per annum.	Term of 3 years and may be renewed by mutual agreement.	Professor Maurizio Cirrincione, Head of School, P: (679) 323 2419; E: maurizio.cirrincione@usp.ac.fj	13 August 2023
VBL003	Professor/ Associate Professor and Head of USP Law Programme	Vanuatu Campus	VUV 8,449,987 to VUV 9,506,235 per annum. VUV 9,570,402 to VUV 10,346,380 per annum.	Term of 5 years and may be renewed by mutual agreement.	Associate Professor Sandra Tarte - Acting Head, School of Law and Social Sciences (SoLaSS) T: +679 32 32577 E: sandra.tarte@usp.ac.fj	10 September 2023

How to apply

Click the Apply button to apply for this position online.

The advertisement criteria is available on our University website (www.usp.ac.fj) under Employment Opportunities.

Please include the following documents in your application: Academic Credentials/ Transcripts, Cover letter clearly addressing key Selection Criteria and Resume with names of three referees, one of which must be your current or most recent direct work supervisor.

Referees will only be contacted if you are selected.

Only shortlisted candidates will be contacted.

USP is an equal opportunity employer and seeks to ensure that everyone is treated with respect and given equal opportunities to work in an inclusive environment. USP encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities.