



Terms of Reference

Project: TC Judy and Kevin: Recovery through Food security and livelihoods: Nursery construction supervision contractor

Duration: From mid-August 2023 to end of October 2023 (not full time)

Location: The contractor will visit Aneitym, Futuna, and Aniwa (2 visits to each site).

About CARE International in Vanuatu

CARE is an international humanitarian aid organisation fighting global poverty, with a special focus on working with women and girls to bring lasting change to their communities. As a non-religious and non-political organisation, CARE works with communities to help overcome poverty by supporting development projects and providing emergency assistance. We believe supporting women and girls is one of the most effective ways to create sustainable outcomes in poor communities.

CARE International has been working in Vanuatu since 2008 supporting communities to strengthen their ability to prepare for and respond to disasters and to empower women and girls.

CARE is implementing a food security and livelihoods program in Tafea to enable communities to quickly recover from the damages caused by Cyclone Judy and Kevin, which made a landfall in Vanuatu in March 2023. This is a 12-month program with most activities being implemented in the first 6 months of implementation, including:

- Consultations in communities prior to program deliver in order to ensure full ownership of this program and agreement around nursery locations with chiefs, communities and authorities, Procurement of seeds, nursery material, planting material and agricultural tools for affected households,
- Distribution of material to communities and households,
- Nursery construction in Aneityum, Futuna and Aniwa according to time delivery scheduled agreed,
- Coordination with the Department of Agriculture for DARD to provide technical support (trainings), and
- Monitoring.

About the service requested for the village contractor

The selected village contractors will be in charge of building 8 x 4 meters nurseries as following:

- 3 in Aniwa
- 4 in Futuna
- 8 in Aneityum



The contractor will be in charge of:

- Understanding the nursery design provided by CARE Vanuatu (1 meeting in CARE, provision of the nursery design plan).
- Provide briefing to each **community selected builder** on how to build the nursery and explain all the material and tools provided by CARE to ensure construction.
- **Make a “model” nursery** in each island alongside selected local builders so that all other nurseries can be built by communities according to expected standards.
This will be done through a visit to each island (visit of up to one week). The contractor is responsible for ensuring that 1 model nursery is finalised in each island during the visit.
- Regular follow up via phone with local community carpenter/builder for update on progress of construction, and provide feedback to CARE Vanuatu.
- Once all nurseries are finalized, the contractor will visit each location to confirm that the construction has been done according to standard and provide confirmation to CARE.
A visit to each island (visit of up to one week).

Service:

The successful bidder shall be responsible for providing support for the whole execution of service (up to 2 visits per island: knowledge and skills sharing, and monitoring).

CARE will be responsible for purchasing tickets and /or boat trips to each island.

Other costs will be the responsibility of the bidder (accommodation, food, transport in each island)

All nurseries will need to be finalised by end of October 2023, with while shipment of materials planned to have happened by Mid-September

Requirement:

The successful bidder shall:

Have experience in building

Must be able to read a drawing design plan

Have knowledge of CARE code of Conduct,

Have knowledge o PSHEA policy.

Must be flexible and able to deliver on time,

Knowledge of some of the project location is considered to be as an asset

Design of nurseries

The nursery design can be provided to bidders upon request addressed to:

Isabelle.choutet@careint.org

Budget and application process:

The applicant consultant expert/ team of experts is expected to submit:

- A letter of application and a CV, including references of similar work
- A full quotation/budget including service free only per day

- Give indication on what specific tasks are included in the quote (full service or some parts /tasks only, based on the detailed summary table)

Note that field expenses (flights, accommodation, transport) will be directly paid and organized by CARE Vanuatu, based on agreed plans with the consultant/consultancy team and in prior consultation with CARE and partners. -

Selection criterias:

- References of past similar work
- Technical knowledge in vanilla / livestock / Agriculture
- References of work with or for DARD
- Reference of work with or for Department of Livestock
- Knowledge of Pentecost
- Consultants proposal provided a team of experts is considered an asset

Applications needs to be sent to Sylvain.Malsungai@careint.org before the 10th August 2023, 15:00. For any query on this tender prior to final submission deadline, please contact

Sylvain.Malsungai@careint.org

Approve By CARE Vanuatu Program Director: Glenise Levendal