



REPUBLIC OF VANUATU

VANUATU METEOROLOGY AND GEO-HAZARDS DEPARTMENT



Private Mail Bag 9054, Port Vila; Telephone: (678) 22331; Fax: (678) 22310

Vanuatu Climate Information Services for Resilient Development (CISRD) Project

CISRDP Vanuatu Tourism Sector Coordinator 2.5-years contract initially (possible renewal in line with the project timeframe subject to performance during the initial term, and availability of funds)

Vanuatu is among the most vulnerable countries on earth to the increasing impacts of climate change, including climate-related natural disasters and the effects of slow-onset events such as sea-level rise and ocean acidification. In an effort to address these challenges, the Government of Vanuatu, through VMGD and the Secretariat of the Pacific Regional Environment Programme (SPREP) have successfully secured financing from the Green Climate Fund (GCF) to develop and implement the Vanuatu Climate Information Services for Resilient Development (CISRD) Project.

The primary purpose of the CISRD project is to develop and strengthen climate resilient development in Vanuatu, with emphasis on supporting climate smart adaptation and disaster risk management policy and planning. The project aims to do this by building institutional and community-based capacity and providing critical resources to facilitate transformational and sustainable change in the application of science-based evidence to inform decision-making for relevant policy development and planning processes. This support will be delivered through provision of tailored Climate Information Services (CIS) specifically aligned with relevant national strategies for priority sectors, to address information gaps and priority needs of target beneficiaries ('next' and 'end'-users of CIS) at national, provincial and local community levels.

The CISRDP Vanuatu Tourism Sector Coordinator will work under the direct supervision of the CISDRP Vanuatu Project Manager and the Director of the Department of Tourism. The sole responsibility of the Coordinator: but not limited to; are to coordinate the Vanuatu CISRDP in the Tourism Sector, by ensuring the integration of CIS information into the tourism frameworks and systems.

This position is a full time and will be for 2.5 years contract. The CISRDP Vanuatu Tourism Sector Coordinator will be based at the Department of Tourism. The incumbent will report for day to day matters including agreement of work programs to the CISDRP Vanuatu Project Manager and the Director of the Department of Tourism.

Criteria to be selected for this post:

CRITERIAS TO BE SELECTED FOR THIS POST

Qualification	Degree
Special Business Education	Tourism and Project Management
Experience	<ul style="list-style-type: none"> • 2-5 years' experience in a relevant field or similar position. • Strong written and verbal communication skills and interpersonal skills. • Adept at prioritising a busy schedule and working effectively under pressure when

	<p>required, and as part of a team.</p> <ul style="list-style-type: none"> • Knowledge and experience of the climate change events affecting the tourism industry is an advantage. • Knowledge of GoV, MoCC and VMDG/Department of Tourism operational systems an advantage. • Good understanding of tourism industry and previous experience of industry analysis • Good understanding of the TOR and practical approach proposed to meet TOR requirements in a timely and cost-effective manner.
Management/Supervisory Skills	N/A
Special Skills	<ul style="list-style-type: none"> • Highly proficient in the use of various climate software, databases and analytics. • Highly proficient in the use of various administration software packages used within government and integral to completing tasks, including Microsoft Outlook, Word, Excel etc. • Excellent note taking, typing and filing (reporting) skills.
Thinking style	Analytical, practical and creative thinker.
Communication/ Interpersonal Skills	Strong written and oral communication skills.
Behavioral Competencies	Must be of good character, honest and reliable.
Language	English or French, and Bislama

VMGD now invites eligible interested applicants to indicate their interest in providing the services.

Further information and Terms of Reference are available from Moirah Matou at mmatou@vanuatu.gov.vu, or Carol Samuel at csamuel@vanuatu.gov.vu or can be collected at VMGD.

Pour plus d'information en Francais, vous pouvez contacter Moirah Matou à mmatou@vanuatu.gov.vu, or Carol Samuel à csamuel@vanuatu.gov.vu

Olgeta we I wantem moa infomasen long Bislama plis contactem Moirah Matou long mmatou@vanuatu.gov.vu, o Carol Samuel csamuel@vanuatu.com.vu o yu save karem moa infomesen lo VMGD.

Interested applicants should send their application letter, resume, written work samples and name and current contact details of three referees to **Moirah Matou** via email or mail to 'confidential', VMGD, PMB 9054, Port Vila, Vanuatu, by **4:00pm, Monday 4th of October, 2021.**