

Job Title: Slipway Manager

Location: Luganville, Santo

Reports To: General Manager

Job Purpose

The Slipway Manager is responsible for the safe, efficient, and timely operation of the slipway and associated maintenance activities. This role oversees vessel docking and undocking, coordinates repair works, manages personnel, and ensures compliance with safety, environmental, and regulatory requirements.

Key Responsibilities

Slipway Operations

- Plan, coordinate, and supervise all slipway docking and undocking operations.
- Ensure vessels are positioned, supported, and secured correctly on the slipway.
- Conduct pre- and post-slip inspections of vessels and slipway equipment.
- Maintain accurate records of slipway usage, schedules, and vessel movements.

Maintenance & Repairs

- Oversee hull maintenance, repairs, cleaning, painting, and inspections.
- Coordinate contractors, tradespeople, and internal crews working on vessels.
- Ensure work is completed within agreed timelines and budgets.
- Monitor quality of work and ensure marine standards are met.

Health, Safety & Environment (HSE)

- Enforce strict compliance with workplace health and safety procedures.
- Conduct toolbox meetings, risk assessments, and safety briefings.
- Ensure safe operation of winches, cradles, lifting gear, and machinery.
- Ensure environmental controls are followed (waste disposal, spill prevention).

Team Supervision

- Supervise slipway crew, tradesmen, and casual labourers.
- Allocate daily tasks and manage work schedules.
- Train staff in safe work practices and equipment operation.
- Monitor attendance, performance, and discipline.

Administration & Reporting

- Prepare job reports, maintenance records, and incident reports.
- Liaise with vessel owners, masters, surveyors, and management.
- Assist with quotations and cost estimates for slipway work.
- Ensure compliance with maritime authority and survey requirements.

Skills & Competencies

- Strong knowledge of slipway operations and vessel maintenance.
- Ability to read vessel plans and understand hull structures.
- Good leadership and team management skills.
- Strong safety awareness and risk management ability.
- Effective communication and coordination skills.
- Basic computer and record-keeping skills.

Qualifications & Experience

- Minimum **3–5 years' experience** in slipway, shipyard, or marine maintenance operations.
- Trade qualification in marine engineering, shipwright, fabrication, or related field (preferred).
- Knowledge of maritime safety regulations and standards.
- Experience supervising teams in an industrial or marine environment.

Working Conditions



- Outdoor and industrial work environment.
- May require working weekends, overtime, or after hours depending on vessel schedules.
- Physically demanding role with exposure to marine conditions.

