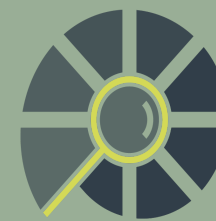# V-LAB IS LOOKING FOR A
# PROGRAM COORDINATOR

**V-LAB**
BUSINESS & IDEA INCUBATOR

Come and Join our amazing team and work in the best possible environment !

## RESPONSIBILITIES

- Support planning and coordination of V-Lab's programs and activities

- Maintain budget and support communication

- Support growth and program development

## QUALIFICATIONS

- Proven experience (minimum 5 years) as program coordinator or relevant position

- Knowledge of program management and evaluation procedures

- Excellent oral and writing skills

- Tech savvy, innovative and **HIGLY MOTIVATED**

**Submit your CV to Marc-antoine@v-lab.org before 22 June**