

VACANT POSITIONS

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All enquiries are to be directed to: HRHelp@usp.ac.fj

Build a legacy with us!

The University of the South Pacific (USP) is one of two regional universities in the world and is the leading tertiary education provider and research facility in the South Pacific. We are supported by 12 Pacific Island Countries; Cook Islands, Fiji, Kiribati, Marshall Islands, Nauru, Niue, Samoa, Solomon Islands, Tokelau, Tonga, Tuvalu and Vanuatu. The University of the South Pacific invites suitably qualified applicants for the following position:

Reference Number	Position Title	Location	Salary	Term of Appointment	Enquiries	Closing date
VV3001	Accountant	Emalus Campus	VUV 3,396,190 to VUV 4,173,761 per annum (inclusive of 15% gratuity)	Term of three years and may be renewed by mutual agreement	Mr Ruben Bakeo Markward, Emalus Campus; Tel: 22748 Ext 178 Email: ruben.markward@usp.ac.fj	7 March 2021
VV2001	Cleaner	Emalus Campus, Tafea Center	VUV 466,440 per annum	Term of three years and may be renewed by mutual agreement	Mr. Ruben Bakeo Markward; Tel: 22748 Ext 178; Email: ruben.markward@usp.ac.fj	21 February 2021
VCV013	Tafea Coordinator	Emalus Campus	VUV 1,722,122 to VUV 2,011,961 per annum	Term of three years and may be renewed by mutual agreement	Mr. Ruben Markward, Tel: 22748 Ext 178 Email: ruben.markward@usp.ac.fj	21 February 2021
VCV023	Filing Clerk	Emalus Campus	VUV 804,297 to VUV 1,142,443 per annum	Three years and may be renewed by mutual agreement	Ms. Edwina Stephens, email: edwina.stephens@usp.ac.fj	21 February 2021
VV2003	Groundsman	Emalus Campus-Tafea Center	VUV 586,289 per annum	Three years and may be renewed by mutual agreement.	Ms.Edwina Stephens, email: stephens_e@usp.ac.fj	21 February 2021
VCV032	Gym Attendant	Emalus Campus	VUV 551,262 per annum	Term of three years and may be renewed by mutual agreement.	Ms.Edwina Stephens, email: stephens_e@usp.ac.fj	21 February 2021
VSG002	Teaching Assistant in Biology (Re-advertisement)	Emalus Campus, Vanuatu	Band 1: VUV 1,862,233 to VUV 2,175,654 per annum Band 2: VUV 2,294,802 to VUV 2,544,288 per annum	The position is available for a fixed term of 3 years	Professor Surendra Prasad, Head, School of Agriculture, Geography, Environment, Ocean and Natural Sciences (SAGEONS), Tel: (679) 32 32786; Email: surendra.prasad@usp.ac.fj	21 February 2021

HOW TO APPLY

Candidates may apply by email: vacancies@usp.ac.fj

You may view the advertisement criteria on our University website: www.usp.ac.fj under Employment Opportunities.

Please also include the following documents in your application: Cover letter and Resume clearly addressing key Selection Criteria and names of three referees, one of which must be your current or most recent direct work supervisor. Referees will only be contacted if you are selected. Only shortlisted candidates will be contacted.